

# INTRODUCTION

There are several objectives that Cardinal Surveys Company Hazard Communication Program is designed to accomplish. They are: To protect the health of the employees, provide employees with information concerning health and physical hazards of materials used in their operation, and to comply with OSHA's federal regulations. .

The purpose of hazard communication programs is simple: *No employee may be required to work in an environment where hazardous materials exist or are used without adequate information concerning the nature of the hazard.* This has been generically stated as your "right to know", and hazard communication programs are sometimes referred to as "Right To Know" programs. For non-English speaking employees, a translator will be provided.

The purpose of this document is to provide you with information regarding the chemical products to which you are exposed. A list of chemical products used on company premises is being maintained, all chemical containers should be labeled appropriately and Material Safety Data Sheets are available at the Corporate office and at the district offices. After reading this document, you should be familiar with labels, warnings, etc., enabling you to protect yourself against potential hazards and you should be able to interpret information contained in MSDS's to recognize possible risks to your health and physical harm. Periodically, training sessions will be held to reinforce your understanding of this program.

Since Cardinal Surveys Company is not a chemical manufacturer, importer or distributor, we are not required to assess the hazards of chemicals. We do, however, provide radioactive tracer materials using mixtures of other manufacturers materials. We will always evaluate, to the best of our ability, the potential health exposure of a particular chemical product before we decide to use it.

Your normal training includes specific, detailed training in using and handling radioactive materials and in hydrogen sulfide (respirator) safety. This communication program is designed to make you aware of other potentially hazardous materials that you may encounter in the work place.

In the event that an employee is to perform any non-routine task involving hazardous materials, Cardinal Surveys Company will provide a Pre-job Task Assessment/Safe Operating Procedure to all affected employees. The assessment will describe possible hazards or conditions, provide hazard control steps, list required personal protective equipment, a written step by step procedure for the specific task and qualifications required for the operation. Cardinal Surveys Company will provided additional training at no cost to the employee, if needed.

Our customers are subject to the same federal requirements for communicating hazardous material data. Since our field operations are conducted at the customer's job site, our employees may come in contact with hazardous materials not directly under our control. Likewise, our services are sometimes performed in conjunction with those of other contractors. You need to be aware federal regulations require both our customers and other contractors provide hazardous material data, and that you have the right to request that they provide you this information if you are required to work with their hazardous materials.

We provide a system under which we obtain Material Safety Data Sheets (MSDS) from all suppliers of chemical products. The system includes the following:

- ! Requesting information/MSDS from suppliers,
- ! Attempting to ensure all MSDS are received and kept current.